



The Brades Lodge

Provider Access
Legislation (PAL) Policy

Author	Written / Reviewed	Next Review
Scott Worton	January 2023	September 23

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 8 to 13 (year 11 at Shenstone Lodge School) are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

For pupils of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for pupils during the 'first key phase' (year 8 to 9) and two encounters for pupils during the 'second key phase' (year 10 to 11).

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- explain what career routes those options could lead to
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider)
- answer questions from pupils.

Meaningful provider encounters

One encounter is defined as one meeting/session between pupils and one provider. We are committed to providing meaningful encounters to all pupils using the Making it meaningful checklist.

Meaningful online engagement is also an option if it is in the best interests of a pupil or groups of pupils but we recognise that meaningful encounters occur best when done face-to-face.

Destinations of our pupils

The school works hard with pupils and their key adults to identify the next step in education, employment or training to ensure that pupils are next step ready. Information regarding destinations data can be found on the school website- careers section

Management of provider access requests

Procedure

A provider wishing to request access should contact Scott Worton, (Assistant Head and Careers Leader) on 1021 552 3125 or scott.worton@shenstonelodge.co.uk

Opportunities for access

The school offers the six provider encounters required by law and a number of additional events, integrated into the school careers programme. We will offer providers an opportunity to come into school to speak to pupils or their parents or carers.

Please speak to our Careers Leader to identify the most suitable opportunity for you.

Year group	What is the offer?	What provider/ employer	Term
7	Table top talk with Adam Harris (Director of Atlas Forklift and Careers Governor)	Atlas Forklift	Spring Term
8	Table top talk with Adam Harris (Director of Atlas Forklift and Careers Governor)	Atlas Forklift	Spring Term
9	Table top talk with Adam Harris (Director of Atlas Forklift and Careers Governor)	Atlas Forklift	Spring Term
	Midland Metro Alliance Entry requirements for Apprenticeships. What's it like to work for MMA?	Midland Metro Alliance	Spring Term
10 and 11	Visits and or assemblies (where required and based on cohort preferences) and information on Apprenticeships and the educational/training offer from: <ul style="list-style-type: none"> • Sandwell College • Halesowen College • Dudley College • Walsall College 	Sandwell College Halesowen College Dudley College Walsall College	Autumn Term
Year 11	Visits and or assemblies (where required and	Skills training UK	Spring term

	based on cohort preferences) and information on Apprenticeships and the educational/training offer from: <ul style="list-style-type: none"> • Skills training UK • Juniper 	Juniper	
Year 11	Ask- Apprenticeship awareness	Ask Apprenticeship Team	Autumn Term

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and pupils, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers and employers are welcome to leave a copy of their prospectus or other relevant course with the Careers Leader

Complaints:

Any complaints with regards to provider access can be raised following the school complaints procedure or directly with The Careers & Enterprise Company via provideraccess@careersandenterprise.co.uk

